



Classroom Teacher Wish Fund Grant Guidelines

Application Window: August 1st to September 15th

Purpose:

- To provide classroom teachers with small grants to help improve their classroom environment. The intent is to provide assistance, beyond what tax dollars can support.

Who May Apply:

- Applicants must be classroom teachers or librarians at public schools in the School District of Fort Atkinson. Teachers at parochial schools are not eligible.
- Classroom Teachers are defined as teachers who work with students as a whole class in a classroom or in small groups in a resource room.

What Qualifies as an Eligible Project:

- Grants applications are limited to requests for specific equipment, materials, supplies, or program to assist a teacher in improving their classroom. Maximum grant award is \$500.
- Requests must have the approval of both the teacher's building principal and the school district's director of business services.

Award Amounts:

- The total amount available for awards from the fund will be determined annually by the FACF's Board of Directors.
- The maximum individual grant amount awarded will be \$500 and will be paid as a reimbursement to the School District upon the presentation of paid invoices.

How to Apply:

- Classroom Teacher Wish Fund grant applications may be requested from the Fort Atkinson Community Foundation via email at facf@fortfoundation.org starting August 1st. Applications should be completed, saved in a pdf format, and emailed back to the same email address by the September 15th deadline.
- There is no advantage gained by submitting an application early as reviewers will not have access to any applications before the September 15th deadline.

Questions:

- Questions can be directed to the Community Foundation's executive director, Sue Hartwick, at (920) 563-3210 or via email at facf@fortfoundation.org.