

FORT ATKINSON COMMUNITY FOUNDATION

Community Grant Request Guidelines

Deadlines for Submission of Applications Are:

* March 15 * June 15 * September 15 * December 15

Who may apply:

- Applicants must be not-for-profit, tax-exempt and serve a public purpose.

Purposes for which funds may be requested:

- Projects should be for educational, cultural, charitable or benevolent purposes that will benefit and improve the Fort Atkinson community.
- Projects should be creative, innovative and address community needs.
- Projects are expected to be accomplished within a specific period of time, generally not more than one year.

The Foundation typically DOES NOT award grants:

- To support operating or on-going expenses of organizations
- To pay wages or salaries
- In response to annual drives, to eliminate previously incurred deficits or expenses or for debt retirement
- To endowment funds
- For religious or sectarian purposes
- To individuals, other than through awards or pre-established scholarship funds
- For lobbying, partisan political purposes or campaigns

Note: The grant request application must be approved and signed by a supervisor, when applicable. For example, a request involving the School District or its students must be approved by a building principal or the District Administrator. Requests from city departments must be approved and signed by the City Manager.

Application may be mailed or delivered to: The Fort Atkinson Community Foundation,
244 North Main Street, Fort Atkinson, WI 53538 (Chamber of Commerce building)